

SYLLABUS OF THE COURSE

1.	NAME OF THE COURSE Management of EU Funds and Projects
2.	FIELD OF SCIENCE Political Science and Administration
3.	LANGUAGE OF TUITION English
4.	UNIT OFFERING THE COURSE Institute of European Studies
5.	CODE OF THE COURSE 26-ES-S2-E4-MFP
6.	TYPE OF THE COURSE Obligatory
7.	FIELD OF STUDIES (SPECIALISATION) European Studies (EU Politics)
8.	TYPE OF STUDIES Master
9.	YEAR OF STUDIES 2nd
10.	SEMESTER Summer semester (4th)
11.	MODE OF STUDIES Class 30 hours
12.	PRELIMINARY REQUIREMENTS
13.	AIMS OF THE COURSE <p>The aim of the course is to present the empirical aspects of the EU projects and funds management, types and challenges as the results of their implementation. The content of the course will focus on methodology of European project elaboration in line with Project Cycle Management concept. This methodology is recommended by the European Commission. The stages of preparation, implementation, funding and evaluation of the European projects will be discussed and the possibilities of financial resources collection from the EU funds and operational programmes will be presented. All European Structural and Investment Funds will be discussed and students receive the knowledge about the fields of their intervention. During the course students will prepare an application form for project co-financed by the funds from the EU budget.</p>
14.	COURSE CONTENT <ol style="list-style-type: none"> 1. The EU Structural and Investment Funds 2014-2020 2. New instruments of the EU Investment and Structural Funds implementation: Partnership Agreements 3. Operational Programmes as the sources of funding EU projects 4. Defining a notion of project and Project Cycle Management methodology 5. Project goals: scope, time and budget 6. Feasibility study analysis 7. Project risk analysis 8. Project steering: coordination and control 9. Project closure 10. Organizing project team 11. Institutional forms of project management 12. The Logical Framework Approach – A Project Design and Analysis Tool 13. Selected programmes of the European Commission as the sources for projects funding: Europe for Citizens Programme, Programme for Employment and Social Innovation (EaSI), Erasmus + Programme, Horizon 2020 Programme, Life+ Programme, Creative Europe Programme.

15.	<p>LEARNING OUTCOMES</p> <p>Knowledge:</p> <ol style="list-style-type: none"> 1. Student knows characteristics of a project life cycle and phases 2. Student understands the project management techniques and procedures 3. Student identifies the European Union Structural and Investment Funds <p>Skills:</p> <ol style="list-style-type: none"> 4. Student has ability to development a project management plan 5. Student has skills of project management funded from the EU funds and programmes 6. Student has deftness in finding financial resources for project financement <p>Social competences:</p> <ol style="list-style-type: none"> 7. Student is capable in team cooperation effectively 8. Student is mindful the challenges of risk management in the EU projects
16.	<p>READINGS</p> <ol style="list-style-type: none"> 1. Buczkowska T., Kluczek A., Practical Approach to project management, Wydawnictwo Politechniki Warszawskiej, Warszawa 2016. 2. European Commission, Communication from the Commission to the European Parliament, the Council, the European Economic and Social Committee and the Committee of the Regions Regional Policy contributing to smart growth in Europe 2020, COM (2010) 553 final. 3. European Commission, Aid Delivery Methods. Project Cycle Management Guidelines, Brussels 2004. 4. European Commission, Project Cycle Management. Training Handbook, Hassocks- West 1999. 5. Leśniak-Łebkowska G., Project management, Warsaw School of Economics, Warsaw 2015. 6. Rodriguez M.P., The EU budget: the new MFF and the recovery instrument: Next Generation EU, „BBVA Research”, 2020, pp. 169-175. 7. REGULATION (EU) 2021/1060 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 24 June 2021 laying down common provisions on the European Regional Development Fund, the European Social Fund Plus, the Cohesion Fund, the Just Transition Fund and the European Maritime, Fisheries and Aquaculture Fund and financial rules for those and for the Asylum, Migration and Integration Fund, the Internal Security Fund and the Instrument for Financial Support for Border Management and Visa Policy. 8. Voltchok V., Project Management. Systems Approach, Białystok 2004, pp. 13-15.
17.	<p>METHODS OF EVALUATION</p> <p>Elaboration the presentation on selected EU fund or programme.</p> <p>Elaboration on a log frame for the EU project (team work)</p>